



## Missouri Association of School Discipline Hearing Officers

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2015 SPRING MASA / MOSPRA CONFERENCE

MARCH 25, 2015

SEACHASE – 3:30-4:30 PM

## Introductions

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**HELLO**  
**My Name Is...**

Name

Position

District

What challenges do you face with long term suspensions and discipline?

What do you hope to take away from today's session?



## Who is MASDHO?

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*MASDHO is the only professional organization in the State that serves and supports school district hearing officers.*



## Who is MASDHO?

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### Membership:

- Superintendents
- Assistant Superintendents
- Directors
- Building Administrators



## Who is MASDHO?

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### Members from Districts

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Small  
Medium  
Large

Urban  
Suburban  
Rural

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## Why Do Members Join MASDHO?

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Best Practices

Legal Updates

Professional Development and Training

Networking and Collaboration

Resource Bank



## What are the benefits of MASDHO membership?

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Network and Collaborate with Other Missouri School District Hearing Officers

Forms

Guidance

Templates

Legal Updates

Annual Trainings

Annual Conference

Guidance for Discipline Students with IEPs

Guidance for Discipline Students with 504 Plans

Articles that Discuss Local and National School Discipline Issues

Residency / Transfer Forms and Policy Guidance

Homeless / McKinney Vento Forms and Policy Guidance

Hearing Officer Certification

Access Other Missouri School District Discipline and Hearing Stats



## MASDHO: Forms, Guidance, and Templates

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School Discipline Guidance

Hearing Documents and Letters

Discipline Consequence Guidance

Board Policy Examples

Process Guidance and Flow Charts



## MASDHO Resources: Letters

### Building Due Process Out of School Suspension Checklist

**Building Due Process Out of School Suspension Checklist**

Administrator's Name:  Date Form Completed:

Student Name:  Reason for Suspension:

Date Suspended:  Length for Suspension:

Date of Student Return:   Pending Superintendent's Hearing

Prior to the suspension, the Administrator:

Provided the student with an oral or written statement of the pending allegations.

Provided the student with the opportunity to present his/her version of the incident. (see incident statement)

The student was given an oral or written explanation of the facts which



## MASDHO Resources: Letters

### Notice of Result of LTS Hearing Letter to Parent

Notice of Result of Suspension Hearing

**CERTIFIED RETURN RECEIPT MAIL**

Re:

Dear Parent/Guardian:

A long-term suspension hearing for  was held at  on  at the  District Central Office located at  and conducted by Dr. Perry Hivitz. The purpose of the suspension hearing was to hear evidence regarding the student's violation of School Board Policy ,  and to consider a long-term suspension for .

After consideration of the evidence and testimony presented at the hearing, I have found that .

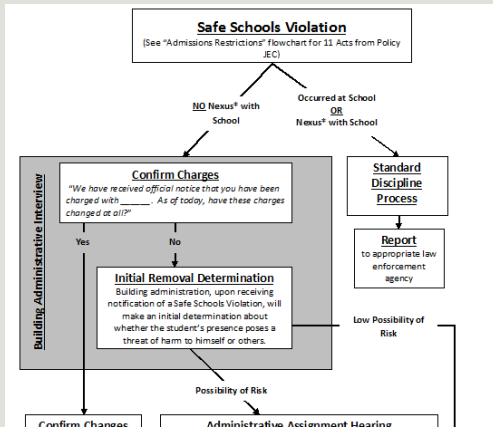
Please feel free to contact me if you have any questions or concerns.

Respectfully,

CC:



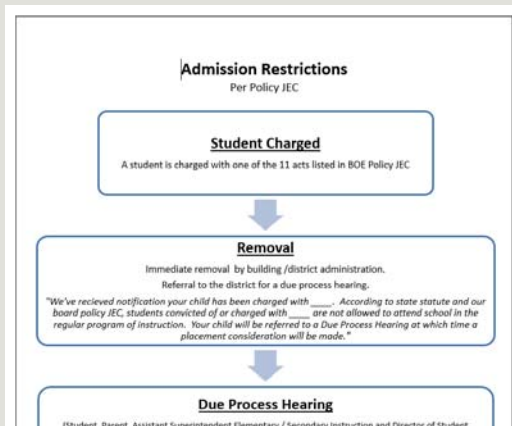
# MASDHO Resources: Protocols



Safe Schools Placement Flow Chart



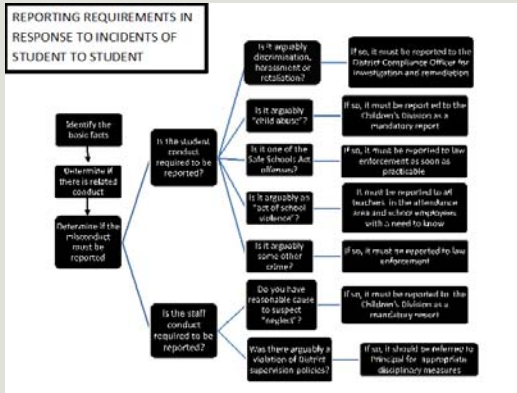
# MASDHO Resources: Protocols



Admission Restrictions Flow Chart



# MASDHO Resources: Protocols



Student Misconduct Reporting Flow Chart



# MASDHO Resources: Procedures

Administrative Placement Procedure

**Alternative Administrative Assignment Procedure**

Policy JCB: Intradistrict Transfers states, "The superintendent or designee may direct the intradistrict transfer of students for the health, safety or welfare of the student, to maintain discipline and safety in the schools, to better meet the educational needs of the student or to address overcrowding in school."

**Consideration for Alternative Administrative Assignment**

If, upon the completion of enrollment process, building administration can request an alternative administrative assignment if there is information about the student that would cause concern regarding the health, safety, and welfare of students, discipline and safety in the school, or provide means to better meet the student's educational needs. Exam

- Last school assignment was:
  - State or county detention facility
  - Alternative School
  - Hospitalization
- Discipline record
  - History of significant discipline
  - Current long-term suspension (180 days)
  - Expulsion
- Criminal Charge / Violation
  - Admission Restriction Violation from Policy JFC



## MASDHO Resources: Basic Suspension Rules

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The administration may exclude a student from school because of conduct that is prejudicial to the good order and discipline of the schools, including

- violation of school rules and procedures,
- conduct which materially or substantially disrupts the rights of others to an education, or
- conduct which endangers the student, other students or the property of the school.

If a student poses a threat to self or others, as evidenced by the prior conduct of such student, the administration may immediately remove the student from school.

Such actions will be taken in accordance with due process, including notice of facts forming basis for suspension.



## MASDHO Resources: Legal Updates

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### Legal Updates

[Missouri Statutes with Legislative Updates](#)

[8th Circuit Federal Court of Appeals](#)

[Supreme Court Decisions](#)





## MASDHO Resources: News Topics

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St. Louis Post-Dispatch  
[Teens under investigation for spreading nude selfies](#)

St. Louis Post-Dispatch  
[Sexting teens can face lifelong consequences](#)

St. Louis Post-Dispatch  
[Dispute over unpaid tuition](#)

St. Louis Post-Dispatch  
[Kids who imitate gun](#)

St. Louis Post-Dispatch  
[Hearings on modifying transfer law](#)

Missouri Net  
[House overwhelmingly endorses student religious liberty legislation](#)



## MASDHO Resources: Connections

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What are other district practices?

What are other hearing officer approaches?

How are other districts approaching similar situations?



## MASDHO Resources: Other Support

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Residency

Homeless – McKinney-Vento

Foster Care

Special Education Discipline



## MASDHO Certification

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In Fall of 2015, we will offer the first School Hearing Officer Certification in the country.



How do you become a member?

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[WWW.MASDHO.COM](http://WWW.MASDHO.COM)

