



Focus On Professional Development Series Presents:

Personnel Workshops

This roundtable discussion will focus on the many personnel decisions that school leaders must make each spring. Ed-Counsel attorneys will facilitate a discussion regarding personnel matters in light of best practices, board policies and legal requirements. Participants will gain insights into how best to lead the decision-making process surrounding key personnel matters including recruiting, hiring, contracting, non-renewals, resignations, RIF's and separations.

Presenter:
EdCounsel, LLC -- School Attorneys

Dates and Locations (please mark the date/location you will be attending):

- January 17: Wentzville R-IV School District, 1 Campus Drive, Wentzville, MO 63385
- January 19: Jackson Schools, AIT Building, 444 West Jefferson Street, Jackson, MO 63755
- January 31: Clinton Co. R-III, 800 W. Frost Street, (PAC) Performing Arts Center located in Plattsburg High School
- February 1: Jefferson City (MCSA), 3550 Amazonas Drive, Jefferson City, MO 65109 (Videotaped)
- February 2: Willard District Office, 500 Kime Street, Willard MO 65781
- February 14: Southwick Stadium, Large Curriculum Room, 813 W North Ave., Belton, MO 64012
- February 21: Macon R-1 Board of Education, 702 N. Missouri St., Macon, MO 63552

Session Cost: \$60.00 per person
Session will run 9:00 a.m. - 12:00 noon
Seating is limited -- Register today!

Participant name _____

Position _____

Phone _____

Email address _____

District _____

Address _____

City, State, Zip _____

Payment Options

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Make checks and/or purchase orders to: **MASA, 3550 Amazonas Drive, Jefferson City, MO 65109**

Please scan and email to Ann@mcsa.org or Fax to: 573-556-6270

CANCELLATION POLICY: Workshops registration cancellations will only be accepted in writing, by fax or email 72 hours (three business days) prior to the event. All cancellations received less than 72 hours prior to the event will be subject to the full registration charge. ALL cancellations will be subject to a \$20 administrative charge. No shows will be charged the full amount.