

MASA Mentoring Committee

Type of Committee:	MASA Standing Committee
Goal:	To provide oversight of the MASA Superintendent mentoring program; provide input on mentor training, to assist with identification of quality mentors, and to make recommendations to the MASA Executive Committee regarding the superintendent mentoring program.
Committee Make-up	One MASA Member from each MASA District.
Charge of the Committee:	<ol style="list-style-type: none">1. Review mentoring program for superintendents.2. Recommend appropriate mentor training.3. Solicit input from MASA district members regarding mentoring program.4. Assist with the identification of high quality mentors.5. Make recommendations to the MASA Executive Committee regarding the mentoring program.
Tasks:	<ol style="list-style-type: none">1. Schedule meetings of committee to discuss mentoring program.2. Seek input from colleagues.3. Develop recommendations for MASA Executive Committee.
Level of Authority:	Committee reports to MASA Executive Committee.
Boundaries:	Committee recommendations are confined to the mentoring program for superintendents.
Timeframe:	All changes in the Mentoring program must be in place prior to July 1.
Resources:	MASA Executive Director.
Meeting Framework:	Meeting dates and times will be established by the committee. Meeting attendance by telephone will be provided as an option if a committee member is unable to attend in person.
Decision Making Process:	Decisions will be made through consensus of those members who are present.
Communications:	Information from the committee meetings will be shared during district meetings and distributed to the membership as needed.
Agenda Development:	Meeting agendas will be developed by the Committee Chairs with the assistance of the MASA Executive Director.
Facilitation of Meetings:	The Committee Chairs will facilitate meetings.
Maintaining Records:	Minutes of each meeting will be prepared by the MASA Executive Director and distributed to all members.